

# Community Awareness Emergency Response



## Monthly Meeting Minutes

Ascension Parish Sheriff's Office

**Wednesday, July 5, 2017**

- I. **Call to order – Chairman James E. LeBlanc (Honeywell)**
  - 1. **Introductions**
  
- II. **Addition (s) to the Agenda**
  - 1. Today's HOST of the meeting was **Boil & Roux**.

### **2017 CAER SPONSORS**

<b>MONTH</b>	<b>COMPANY</b>
January 2017	CAER Organization
February 2017	CAER Organization
March 2017	Ascension Golf Carts
April 2017	Safety Solutions
May 2017	ROCO Rescue Services
June 2017	CJ Michel Industrial Services
July 2017	Boil & Roux

- III. **Review of minutes from the last CAER meeting – Paulette L. Rosamond (BASF)**
  
- IV. **CAER Monthly Financial Report – Lance Schexnayder (Rubicon)**

Lance pointed out only a few members' dues not paid yet, \$14,000 credit with EMCO. Hazmat should be getting a credit on the chem suits used for the February emergency response and the report showed the \$34,000 for the new 911 Call Center.
  
- V. **Old Business**
  - A. CAER Website Updates – 2017 – (Christine Guidry - Methanex)

Christine commented on good response so far with using the website. She received only a few questions. Only issue so far was once you

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have signed and registered as yourself, you can't add anything or anyone in the system. She's working on it.

**B. 2017 Emergency Classification Levels (Approved Dec. 2016 meeting)**

**D. 2017 – LEPC – Site Audits**

New schedule for LEPC audits have been sent out, if you haven't received it yet, please contact Mike Scott from OEP or send an email to Rick Weber.

**E.**

## **VI. Committee Reports**

**A. Emergency Response {Ryan Schexnaydre}**

No report

**B. Monthly Siren Report {James E. LeBlanc}**

No report

**C. Office of Homeland Security & Emergency Preparedness (OHS-EP) {Rick Weber & Staff}**

No report

**D. Ascension Parish Sheriff's Office – {Cody Melancon} {Lee Anderson}**

No report

**E. IMAG Committee Report {Chris Browning} {Mark Kinchen}**

No report

**F. Shelter in Place {Chad Richardson} {Donald Spansel}**

No report

**G. Calendar/Supplies {Ivy Albares}**

No report

**H. Publicity {James E. LeBlanc}**

No report

## **VII. New Business / Other Agenda Items**

**A. Buzzard removal @ Industrial Facilities. – BASF Representative**

No discussion

**B. Current River Stages – Recent possible flood – Industry Call - Dean Smith (Fire Marshall's office) gave out his mobile number to anyone that may need to contact him.**

**C. I-10 East Bound near Sorrento Closure**

**D. Active Shooter Policy / Procedure Request – Have several facilities looking to update or create their Active Shooter Program for Industrial Facilities. Any facility that can share theirs, please send to James, and he will forward to the Industrial Facilities that have requested them.**

**E. Communications from Ascension OEP on Drones**

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- Due to the fact that many of our local facilities are beginning to use drones for inspection and analysis I would recommend that the CAER radio be used to announce the start and stop time of drone activity. This may prevent neighboring facilities from assuming that a member of the general public is operating a drone near their facility. Also, Oxy, BASF and Shell Chemical are located near the downwind leg of Runway 35 at the local airport. I would recommend staying well below 500 feet in this area.

### VIII. Closing Questions / Comments for the “good of the order”

### IX. Plant Information / Milestones

**Honeywell** – Corporate audit the previous week

**Westlake** – Table top with OEP/State Police on Active shooter. Furnace back online

**Fire #1** – Two stations that been closed since flood are due to reopen

**Shell** – T/A done, ~800 people remain to continue work on expansion

Planning a three(3) site drill with Geismar. Convent and Norco to include State Police, Sheriff, & OEP on July 25/26

Bothe Baker Hughes and Syngenta bought out by other companies

40 hr Hazmat class to be held in St. Amant

### X. Adjournment

## 2017 CAER Meeting Schedule:

- **January 4, 2017 – 12:00 noon**
- **February 1, 2017 – 12:00 noon**
- **March 1, 2017 – 12:00 noon**
- **April 5, 2017 – 12:00 noon**
- **May 3, 2017 – 12:00 noon**
- **June 7, 2017 – 12:00 noon**
- **July 5, 2017 – 12:00 noon**
- **August 2, 2017 – 12:00 noon**
- **September 6, 2017 – 12:00 noon**
- **October 4, 2017 – 12:00 noon**
- **November 1, 2017 – 12:00 noon**

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- **December 6, 2017 – WE WILL BE IN DONALDSONVILLE – will not need APSO Training Center**
- **January 3, 2018 – 12:00 noon**

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## **Honeywell**

### **James E. “Chief” LeBlanc**

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